

# Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

June 20, 2017

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:00 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Steve Olson, Mary Schneider, Eileen Hoffman, RJ Maunton and Mary Swanson

**Board members absent and excused: None**

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:** None

**Homeowner Forum: 1** homeowners in attendance –

- ❖ Topics discussed – wasps and reliable methods for removing were discussed.

## Approval of Meeting Minutes:

- **Motion:** To approve the April 19, 2017 meeting minutes as written was made by Eileen Hoffman, seconded by Mary Swanson, and passed unanimously.

**Association Manager's Report:** Virginia Johnson

Virginia provided update on daily operations.

## Business & Discussion Items:

- **Motion:** to approve the Proway bid for fence repairs for a bid amount of \$10,425.00 minus 10% (\$778.00) discount on labor since project will be coordinated with Columbine 1 bringing total to \$9647.00 was made by Eileen Hoffman, seconded by Mary Swanson and passed unanimously.
- **Motion:** to approve the Proway bid for fence power washing and staining for a bid price of \$6805.00 minus 10% (\$556.00) discount on labor since project will be coordinated with Columbine 1 bringing total to \$6249.00 was made by RJ Maunton seconded by Mary Schneider and passed unanimously.
- **Discussion:** The Board continues to work with contractors Proway and CPMG to coordinate a Block Party to be held with Columbine 1 on August 5, 2017.

## Financials/Legal:

- **Motion:** To accept the April 2017, and May 2017 financials as prepared by CPMG, subject to audit, was made by Mary Swanson, seconded by Mary Schneider and passed unanimously.

**Review:** The Attorney Status Report was reviewed.

**Architectural:** AC request 7716 for radon mitigation was discussed but no drawing accompanied request – CPMG will follow up with Homeowner. Request not approved without drawing.

**Correspondence:** None

**Hearings:** None

**Adjournment:** 7:40 p.m.

**Next Meeting:** August 1, 2017



